



HOTEL RESERVATION FORM

ISEE/ISEA JOINT 2008 CONFERENCE
OCTOBER 11-18, 2008 · PASADENA, CALIFORNIA
HOUSING DEADLINE: SEPTEMBER 17, 2008

Important: Fill in all information and fax or mail immediately.
Use only one form per room.
Fax: (626) 844-0790
Mail: 171 S. Los Robles Ave., Pasadena CA 91101
Submit online: www.pasadenacal.com/housing

New Reservation Change Reservation Cancel Reservation

PERSONAL INFORMATION

Please print legibly

Name: _____

Title: _____

Business: _____

Address: _____

City: _____

State/Zip: _____

Daytime Phone #: (____) _____

Fax #: (____) _____

E-Mail: _____

PAYMENT INFORMATION

Reservations require a credit card guarantee equal to one night room and tax. Room rate does not include bed tax of 15%. All cancellations must be made 72 hours prior to arrival to avoid being charged one nights' room and tax to your credit card.
Sorry, we do not accept checks.

MasterCard Visa Discover
 American Express Diners Club

Card Number: _____ / _____ / _____ / _____

Expiration Date: _____ / _____

Signature: (required) _____

HOTEL INFORMATION

Arrival Date: (mm/dd/yy) _____ / _____ / _____

Departure Date: (mm/dd/yy) _____ / _____ / _____

Sharing Room With: (California State Law requires all additional occupants to be registered)

Special Request(s) Based on Availability: (ie. ADA accessible, non-smoking, king bed, pool view, government rate, etc.)

HOTEL INFORMATION

Please visit our housing website at www.pasadenacal.com/housing for current hotel updates and availability. Hotel availability is subject to change without prior notice.

Select Type of Room Desired:

- Single – 1 bed, 1 person Triple – 2 beds, 3 people
 Double – 1 bed, 2 people Quad – 2 beds, 4 people
 Double/Double – 2 beds, 2 people

Indicate Order of Hotel Preference Below: (ie. 1st, 2nd, 3rd etc.)
Circle your desired rate below:

Sheraton Pasadena

303 E. Cordova St. (Adjacent to the Convention Center)
Parking for overnight guests is currently \$13.00 (self-park), subject to change without prior notice. This is a NON-smoking hotel.

	Single/Double	Dbl/Dbl	Triple	Quad
Conference Rates	\$185	\$185	\$199	\$199
Government Rates	\$118	\$118	\$133	\$148

Hilton Pasadena

168 S. Los Robles Ave. (One block east of the Convention Center)
Parking for overnight guests is currently \$14.00 (self-park) and \$21.00 (valet) per day, subject to change without prior notice. This is a NON-smoking hotel.

	Single/Double	Dbl/Dbl	Triple	Quad
Conference Rates	\$179	\$179	\$204	\$229
Government Rates	\$118	\$118	\$143	\$168

Westin Pasadena

191 N. Los Robles Ave. (Three blocks north of the Convention Center)
Parking for overnight guests is currently \$7.00 (self-park) and \$12.00 (valet) per day, subject to change without prior notice. This is a NON-smoking hotel.

	Single/Double	Dbl/Dbl	Triple	Quad
Conference Rates	\$179	\$179	\$194	\$209

Saga Motor Hotel

1633 E. Colorado Blvd. (One and a half miles east of the Convention Center) Parking for overnight guests is currently free, subject to change without notice.

	Single/Double	Dbl/Dbl	Triple	Quad
Conference Rates	\$77	\$87	\$92	\$97

Vagabond Inn Executive

1203 E. Colorado Blvd. (Two miles east of the Convention Center)
Parking for overnight guests is currently free, subject to change without notice.

	Single	Double	Dbl/Dbl	Triple	Quad
Conference Rates	\$109	\$119	\$119	\$119	\$119

IMPORTANT NOTES

The Pasadena Convention and Visitors Bureau will make hotel assignments upon receipt of this official form. Rooms are assigned based on the order received, stated hotel preference and hotel availability. Reservations will not be accepted by phone.

All reservations must be made through the housing department by September 17, 2008 to receive the conference-discounted rates.

After September 17, 2008 new reservations, changes or cancellations must be made directly with your assigned hotel and the conference-discounted rate will no longer be available. Your acknowledgment letter when processed will be mailed to the address provided on your housing form. If you have not received an acknowledgment letter within 15 days of submitting your form, please contact the housing department at (800) 307-7977.

Hotel check-in is 3 p.m. and check-out is 12 p.m.

Reservations billed to a 2nd party credit card require a letter of authorization from the cardholder. To obtain an authorization form, contact the Housing Department at (800) 307-7977.